



State Of California
California Commission On Teacher Credentialing
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EMERGENCY PERMIT RENEWAL VERIFICATION FORM

Instructions to the Applicant

To renew your emergency permit for an additional year, you must complete the following requirements and submit the application ([form 41-REN](#) [pdf]), current fees, and this form (CL-469) through your employing agency.

First Renewal

1. You must obtain an evaluation by a Commission-approved teacher preparation program identifying the requirements you must complete for the credential. The college or university must provide verification on page 2 of this form. If no evaluation was completed, your emergency permit will not be renewed. There is no appeal option for this requirement.
2. You must complete **one** of the following requirements:
 - a. Take all components of the appropriate subject-matter examination(s). This option is only available to individuals who have not completed the subject matter requirement for the credential.
 - b. Complete at least six semester units or nine quarter units of approved course work in a Commission-approved teacher preparation program or subject-matter program required for the credential. The college or university must provide verification on page 2 of this form.
3. The employing agency must verify they have provided you with orientation, guidance and assistance during the valid period of this permit.

Subsequent Renewals

1. You must complete at least six semester units or nine quarter units of approved course work in a Commission-approved teacher preparation program or subject-matter program required for issuance of the credential. The college or university must provide verification on the reverse of this form.
2. The employing agency must provide the name of the experienced educator assigned to guide and assist you during the valid period of this permit.

Alignment of Emergency Permits with the Federal No Child Left Behind (NCLB) Act

Teachers serving on Multiple and Single Subject Emergency Permits and Education Specialist Emergency Permits are not considered to be compliant with federal law. At its December 2003 meeting, the Commission on Teacher Credentialing voted to discontinue the issuance of Multiple and Single Subject Emergency Permits and Education Specialist Emergency Permits in all subject areas effective July 1, 2006.

(continued)

Name of Applicant: _____
First
Middle
Last

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